



भाकृअनुप-भारतीय तिलहन अनुसंधान संस्थान  
**ICAR-Indian Institute of Oilseeds Research**

राजेन्द्रनगर, हैदराबाद-500 030, तेलंगाना राज्य, भारत  
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ISO 9001:2008 Certified Institute



F.No.2-29/85-Estt(2019)

Date : 16-12-2019

CIRCULAR

Sub : Submission of Annual Immovable Property Return for the calendar year 2019 to be submitted as on 01-01-2020 by 31-01-2020.

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In accordance with the Clause (II) of Rule 18(1)(ii) of CCS Conduct Rules (1964), every Government servant holding a Group-A, B and C posts is required to submit an Annual Return giving full particulars regarding the Immovable Property inherited, owned, acquired by him or held by him on lease or mortgage either in his own name or in the name of any member of his family or in the name of any other person.

Accordingly all staff of IIOR are requested to furnish the Annual Immovable Property Return for the calendar year 2019 (as on 01-01-2020, latest by 31-01-2020) to the undersigned in the prescribed format which is available in the IIOR web-site, which may please be downloaded and the duly filled in AIPR submitted.

It may also be ensured by the employee that the AIPRs should be forwarded by the Head of Section with signature and date to the undersigned.

All Immovable Properties held / acquired till 31.12.2019 should be mentioned in the AIPR.

Nil information is also required to be furnished in the prescribed format.

(Shitanishu Kumar)

Sr. Administrative Officer

Senior Administrative Officer

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Distribution:

1. All Officers and Staff Members for necessary action
2. PS to Director / PA to SAO
3. Notice Board (Main Building / Annexe Bldg. / All IIOR Farms)
4. Guard File.