



भाकृअनुप-भारतीय तिलहन अनुसंधान संस्थान
ICAR-Indian Institute of Oilseeds Research

राजेंद्रनगर, हैदराबाद-500 030, तेलंगाना राज्य, भारत
Rajendranagar, Hyderabad-500 030, Telangana State, India
Phone : 040-24598208 Website : www.icar-iior.org.in
ISO 9001:2015 Certified Institute



फा.सं. F.No.9 (1)/2023-24/St

दिनांक Date: 16.08.2023

TENDER FOR DISPOSAL OF UNSERVICEABLE ITEMS

The Director, ICAR-Indian Institute of Oilseeds Research invites sealed bids from the interested parties in the prescribed tender form in sealed cover for disposal of condemned items on **AS IS WHERE IS BASIS**. The disposal items are located at Main Office of IIOR and its Research Farm at Rajendranagar, Hyderabad.

LOT-1	OFFICE EQUIPMENTS AND FURNITURE ITEMS
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The Tender forms can be down loaded from the website www.iior-icar.org.in and no tender fee is charged. The Tender documents in all respects should reach to ICAR Unit -IIOR, Rajendranagar, Hyderabad-30 on or before **02.00 PM by 28.08.2023**. The Tender documents received will be **opened on the same day at 3.00PM** in presence of Tenderers.

The Tenderers are requested to read all the Terms & Conditions carefully before submitting the Tender documents.

DIRECTOR, IIOR.



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Terms & conditions of the Tender

1. Tenders submitted in the prescribed form only will be considered
2. This tender document is not transferable
3. In the event the date of tender opening being declared a closed holiday for Central Govt. Offices, the due date of submission of tender documents and the opening of tender will be on the following working day at the appointed time and venue.
4. Bid Security/EMD of **Rs 1500.00** accompany with Tender documents in form of Demand Draft drawn in favour of ICAR-Unit, IIOR payable at Hyderabad payable at any nationalized bank. The EMD amount shall bear no interest. The tender without the prescribed EMD will be rejected.
5. Tender will not be accepted after due date and prescribed time.
7. The Tender forms can be down loaded from the website www.iior-icar.org.in and no tender fee is charged.
8. The Officials of ICAR-IIOR and their family members are not eligible for participating in this bid.
9. The highest bidder should ensure himself that the whole auctioned lot is removed and in case any item left at site, the same shall be thrown away at the risk and cost of highest bidder.
10. No items once disposed to the highest bidder shall be taken back by ICAR-IIOR.
11. The labour, cartage and other expenses shall be borne by the highest bidder.
12. The highest successful bidder fulfilling all the terms and conditions of the bid shall be awarded the sale order provided their bid is not less than the reserved price fixed by the Institute.
13. The terms and conditions are not exhaustive but general in ICAR-IIOR shall reserve the right to clarify any clause or part thereof the terms and conditions and that will be final and binding.
14. The successful bidders will have to deposit the entire bidding amount or deposit 50% of the bidding amount on the auction site on the date of auction and balance 50% amount will be deposited immediately after receipt of sale letter.
15. The successful bidder shall be required to lift all the items from the disposal site after payment of the full amount and receipt of approval from the office.
17. The Director, ICAR-IIOR reserves the right to accept/cancel any bid without any further notice and assigning reasons therefore. The Director also reserves the right to relax any of the conditions stipulated in the tender.

The details of bid documents are available at ICAR-IIOR Main office and also available at the website of www.iior-icar.org.in. The bidders may download the bid document and submit the same with the prescribed bid security.

प्रशासनिक अधिकारी



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Annexure 1

DISPOSAL TENDER FORM (FINANCIAL BID)

1. Name of the Tenderer :
2. Address :
3. Telephone, Fax & Mobile No. :
4. E-mail :
5. Material Description :

Lot/Group	Description of Material	Amount Rs (in figures)
1	OFFICE EQUIPMENTS AND FURNITURE ITEMS	
	Total Rs.	

(Rupees in words _____ only)

6. I/We have gone through the terms and conditions of the tender and agreed to and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
7. Details of Earnest Money deposited by DD/BC No. _____ dated _____ Bank Name _____ for Rs. _____
8. We hereby declare that we have no relations of whatsoever nature with the Institute and/or with the employees of this Institute.
9. I/we have inspected the conditions of unserviceable items of stores as per the lots before making the above offer.
10. I/We have carefully read the terms & conditions of the offer, particularly regarding earnest money and agree to abide by these in letter and spirit. The decision of the Director, ICAR-IIOR on any dispute arising out of the offer shall be binding on me/us.

Signature with date



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GENERAL TERMS AND CONDITIONS FOR THE AUCTION/DISPOSALS OF UNSERVICEABLE ITEMS

1. The seller means ICAR-Indian Institute of Oilseeds Research, Rajendranagar, Hyderabad-500 030 and shall include its successors and assigns.
2. The Purchaser shall mean the person, firm or corporation to whom sale order is issued.
3. Tenderers must submit their tender in the enclosed form only, duly signed, with the name and address written in block letters. One copy of these terms and conditions duly signed on all the pages must be submitted along with the completed tender form.
4. Tenders must be submitted in sealed cover super scribed with the tender number and its due date and send by Speed post/Regd.Post/Courier/dropping in the Tender Box kept in Stores Section.
5. The Lot/Group wise rate should be quoted for one lot/group or more of the groups/lots. The consolidated rate must be clearly written both in figures and in words without any overwriting. The corrections, if any, must be initiated with the date by the tenderer.
6. The goods are sold on 'AS IS WHERE IS BASIS' lying in the ICAR-IIOR Rajendranagar Campus. They shall be lifted by the buyer with all faults and notwithstanding any error or mis-statement of description, measurement, quantity, weight, enumeration or otherwise and without question on the part of purchaser, and no claim shall lie against seller for compensation nor shall allowance be made on account of such faults, mis-statements or errors although due care has been taken to describe the items to be auctioned.
7. Not such inspection shall have in fact taken place to have notice of all defects as aforesaid which might have discovered on inspection and shall not be entitled to compensation on account thereof. Nor shall any party to this contract be entitled to claim or recover any compensation buy way of damages or otherwise of the goods sold are not available buy reasons of not being at specific place and the contract shall stand cancelled.
8. The quantities shown in the schedule are exact. Purchaser may, therefore, not in this connection that they have to accept all the materials (AS IS WHERE IS BASIS) on payment of their accepted offer.
9. The offer must be firm and valid for acceptance for minimum period of three months from the date of opening of the tender.



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10. Once the contract is finalized, no revision of rate will be entertained during the currency of the contract.
11. The Tender documents are not transferable.
12. The tender shall be completely filed in all respects. The incomplete tender in any particular manner shall be liable for rejection.
13. The address given in the tender shall be deemed to be purchaser's business address and the correspondence sent on that address shall be considered have been delivered to the purchaser.
14. Bid will be carried out/sold out with full quantity of condemned material and not in pieces.
15. The intending tenderers can inspect the materials on all working days between 9.30 AM to 2.00PM from the date of Tender notice issued. One tenderer would be allowed for inspection of disposal items once only.
16. The bidder may inspect the items before submitting the bid on date and time indicated in the tender form and satisfied themselves about the items they are bidding for. No request for inspection of items after submission of bid will be considered. No complaints whatsoever will be entertained after the bid is submitted on before or after the items lifted from the premises.
17. The tender must be accompanied with the requisite amount of Bid Security/EMD as indicated in the tender form by way of crossed Demand Draft/BC in favour of "ICAR- Unit-IIOR" payable at Hyderabad drawn on any nationalized bank. Bid Security/EMD will not be accepted in any other form and tender received without Bid Security/EMD will be rejected. No adjustment will be made in respect of Bid Security/EMD against any other bills/deposits. A reference to the Bid Security/EMD having been deposited must be contained in the tender form. The EMD shall be forfeited if the tender reviles from his offer for whatever reasons.
18. The Bid Security/EMD shall bear no interest. The Bid Security/EMD of the unsuccessful tenderers will be refunded after the offer of contract to the successful Bidder.
19. The Bid Security Deposit/EMD of the successful bidder shall be retained for satisfactory performance of the contract and shall be released within 30 days after satisfactory lifting of material from the site/completion of the contract.
20. The successful tenderer with highest bid will be issued a sale letter and immediately from the date of sale letter, the purchaser shall deposit of the remaining amount of the Bid value of the quoted lot/group(s) including applicable duties/taxes without adjusting security deposit. The payment for Bid amount should be buy crossed demand in favour of "ICAR-Unit-IIOR" payable at Hyderabad drawn on any nationalized bank.



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21. After getting the sale order and making the full payment, the purchaser shall furnish a programme within two days for removal of materials to the Director, ICAR-IIOR and shall commence lifting of materials only after the approval has been obtained from this office.
22. The Purchaser will have to make his own arrangement for cutting or fabricated materials, if any, after taking all precautions for job as per the direction of the authorized officer of IIOR at his own cost.
23. The entire material shall be removed from the ICAR-IIOR, Rajendranagar Campus premises within 2 days from the date of receipt of approval from office.
24. The Purchaser must ensure that entire material offered by seller is lifted before expiry of contract period. The purchaser must effect complete removal of material from site within the specified date of delivery. If the material is not lifted from the premises within the scheduled time a sum of Rs.500.00 (Rupees Five hundred only) per a calendar day or part thereof for each day shall levied as ground rent.
25. The purchaser's workmen shall have to abide by the rules and regulations including Safety and security regulation. Entry inside the Institute would be only against Gate Pass for his men and equipment, for which purchaser will have to apply in advance before lifting the material commences.
26. Director of this Institute has the right to withhold any item/items from the group/lot and also the right to accept or reject in part or full of any tender or all tenders without assigning any reason, whatsoever.
27. The person taking delivery must carry proper authorization from the purchaser.
28. In case of any legal issue arising out of the tender contract the same will be subject to the jurisdiction of the Court at only to exclusion of all other Court or Courts.
29. The above terms and conditions have been read by me/us and I/we shall abide by the same.

Signature:

Full address of the Tender

Mobile No.
Email. ID.