



भाकृअनुप-भारतीय तिलहन अनुसंधान संस्थान
ICAR-Indian Institute of Oilseeds Research

राजेंद्रनगर, हैदराबाद-500 030, तेलंगाना राज्य, भारत
Rajendranagar, Hyderabad-500 030, Telangana State, India

Fax: +91-040-24017969 Web: <http://www.icar-iior.org.in>

ISO 9001:2008 Certified Institute

Phone Nos. + 91-040- 24016896



F.No.20-4/2010-Estt.

Date: 15.10.2024

- 1) All the Directors/Project Directors of ICAR Research Institute/NRCs/ATARI's
- 2) The Under Secretary (Admn), ICAR, Krishi Bhavan, New Delhi-110 001
- 3) The Under Secretary (Crop Science), ICAR, Krishi Bhavan, New Delhi-110 001

NOTIFICATION

Sub: Filling one (01) post of Assistant Administrative Officer (SC) at ICAR-Indian Institute of Oilseeds Research, Rajendranagar, Hyderabad on Deputation basis – Reg.

Ref:- ICAR Recruitment Rule (Group B) vide OM No.Admn.11-2/2022-R&P, dated 07.06.2023

Madam/Sir,

The Director, ICAR-Indian Institute of Oilseeds Research, Rajendranagar, Hyderabad invites applications from amongst eligible candidates working at ICAR Head Quarters or ICAR Institutes or Central Government or State Government or Union Territories or Autonomous Bodies or PSUs to fill the following vacant One (01) post of Assistant Admn.Officer (AAO) (SC) by Deputation basis, initially for a period of One year and it can be extendable as per the revised recruitment rules for the post of Asst. Admn.Officer circulated by the ICAR vide ICAR letter No.Admn/11-2/2022-R&P, dated 07.06.2023.

Sl.No.	Name of the Post	No. of Post	Pay Level as per 7 th CPC	Eligibility
1.	Assistant Admn.Officer (AAO)	One (1)- SC	Level-7	Holding the analogous post on regular basis in parent cadre/department and eligible OR Having 5 years regular service in the Pay Level-6 (pre-revised Pay Band- 23 Rs.9300-34800 with Grade pay of Rs.4200.00) in the parent cadre/department. Desirable Experience: 1) Experience and working knowledge in Establishment Procedures and General Administration of Central Government/ICAR. 2) Good knowledge and experience of rules and regulations of ICAR in implementation of CAS Rules applicable to Scientific category and their pay fixations as per the HRD relevant to the respective Pay Commissions. 3) Should have good working experience on implementation of

				Technical Service Rules (Old/New) applicable to the Technical Services of ICAR pertaining to different functional groups, their pay fixation. Knowledge in preparation of Roster and Modality Registers. Dealing with the Court cases etc.
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NOTE:

1. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the central government shall ordinarily not to exceed three years.
2. Preference in deputation will be given to the officials of ICAR System.
3. The departmental officials in the feeder category, who are in the direct line of promotion, shall not be eligible for consideration for appointment on deputation.
4. The maximum age limit for appointment on deputation/deputation (including short term contract) shall not exceeding fifty-six years (56) on the closing date of receipt of application.
5. The official, who initially comes on deputation and considered suitable for the post, may be permanently absorbed by the appointing authority, if no incumbent is available in the feeder cadre, in accordance with guidelines of DoP&T/GOI and the parent Department agrees to the proposal of permanent absorption.

It is requested that the above vacancy may please be circulated amongst the eligible and desired candidates, working in your Institute and also in Regional Stations. Application of only such candidates who can be relieved immediately in the event of their selection may please be forwarded in the enclosed format along with attested copies of APAR for the last Five years. A certificate to the effect that no Disciplinary/Vigilance case is pending or being contemplated against the candidate and Penalty imposed during the last 10 years (give details), if any along with Integrity Certificate may also be furnish while forwarding the application through proper channel.

The applications received without APAR dossiers or Vigilance Clearance or Integrity Certificate will not be entertained. The application should reach this office on or before **25.11.2024**.

This issues with the approval of Director, IIOR.

Yours faithfully,


ADMN.OFFICER

Encl: As above

Copy to:

1. The Director (IAD) , Indian Council of Agril. Research, Krishi Bhavan, New Delhi-110 001 for kind information
2. The Under Secretary (CS), Indian Council of Agril. Research, Krishi Bhavan, New Delhi-110 001 for kind information
3. All the Directors of ICAR Institutes.
4. Smt.P.Madhuri, Scientist (Computer applications) with a request to upload the notification on the ICAR-IIOR Website & dash board of E-Office
5. PS to Director, ICAR-IIOR

11.	Any other relevant information	
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SIGNATURE OF THE CANDIDATE

DECLARATION BY THE CANDIDATE

I _____ hereby declare that all the statements made in the application form are true, complete and correct to the best of my knowledge and belief.

SIGNATURE OF THE CANDIDATE

Date:

Official Email ID:

Mobile No.

CERTIFICATE FURNISHED BY THE HEAD OF OFFICE

1. It is certified that the information furnished by the Candidate has been verified from the office/service records and found correct.
2. Certified that no Vigilance or Disciplinary cases is pending or being contemplated against him/her.
3. Certified that no minor/major penalty has been imposed on him/her.

SIGNATURE OF THE HEAD OF OFFICE