

## **Annexure-II**

### **FORMAT OF APPLICATION**

**ICAR-INDIAN INSTITUTE OF OILSEEDS RESEARCH  
RAJENDRANAGAR, HYDERABAD-500 030, TELANGANA, INDIA**

**Affix a recent  
passport sized  
photograph.**

**[Self-Attested]**

### **APPLICATION FOR THE POST OF SENIOR RESEARCH FELLOW**

1.	Full Name of the Candidate (In Block Letter):		
2.	Father's/Husband's Name:		
3.	Nationality:		
4.	Date of Birth (Please attach a documentary proof)		
5.	Age (As on closing date for submission):	Years:	Months:
6.	Days:		
7.	Sex (Male/Female):		
8.	Marital Status:		
9.	Permanent Address:		
10.	Present Address:		
11.	Corresponding Postal Address with PIN Code:		
12.	E-mail ID:		
13.	Mobile Number:		
14.	Whether belongs to SC/ST/OBC/PH/Ex-Serviceman (If yes, state name of Caste and Enclose a cop of caste certificate attested by a Gazetted Officer):		

14. Educational Qualifications (Please attach self-attested photocopies relevant certificates)

S. No.	Name of the Examination Passed	Subject/ Stream	Name of Board/ University	Year of Passing	Percent (%) of Marks/ OGPA/ Division
14.1	Class X				
14.2	Intermediate (10+2)				
14.3	Graduation				

14.4	Post-Graduation			
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[P.T.O.]

15 Details of Experience, if any (Particulars of all previous and present employment):

S. No.	Organization	Position /Post Held	Period		Scale of Pay	Nature of Duties Performed
			From	To		
15.1						
15.2						
15.3						
15.4						

16. Details of Publications, if any:

i) \_\_\_\_\_

ii) \_\_\_\_\_

iii) \_\_\_\_\_

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17.	Preferred mode of interview (Tick anyone)	Physical	Online	Walk-in
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18.	Check-list	A copy is attached (Yes/No)
(i)	A complete CV of the candidate	
(ii)	Class X Marksheets	
(iii)	Class X Pass Certificate	
(iv)	Class XII Marksheets	
(v)	Class XII Pass Certificate	
(vi)	Graduation Marksheets/Transcript	
(vii)	Graduation Degree Certificate	
(viii)	Post-Graduation Marksheets/Transcript	
(ix)	Post-Graduation Degree Certificate	
(x)	Ph.D. Marksheets and/or Degree Certificate	

(xi)	NET/GATE Certificate/ Qualified Scorecard	
(xii)	Research Publication(s)	
(xiii)	Experience Certificate(s)	
(xiv)	No Objection Certificate (NOC)	
(xv)	Conversion Factor from CGPA to Percentage	
(xvi)	OBC Non-Creamy/SC/ST/PwD Certificate	
(xvii)	Any Other Relevant Documents(s)	

19. Any other relevant information:

I do hereby declare that all the particulars furnished above are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect/incomplete or ineligibility being detected at any time before or after interview/selection, my candidature is liable to be rejected. I shall be bound by the decision of the Director, ICAR-IIOR, Hyderabad.

**Signature of the Candidate**

**Date:**

**Place:**

**Instructions to the Applicants**

1. Go through the entire advertisement details before filling in and submitting your application.
2. Download the Word file of the application from the official website of the ICAR-IIOR (<https://icar-iior.org.in/news>)
3. Eligible candidates can apply in the format given in Annexure-II.
4. Choose the mode of interview according to your convenience and choice, and tick the appropriate option in serial number 17 of the application.
5. Your filled-in (by own handwriting) application AND all the relevant documents should be scanned and merged into a single PDF document AND should be emailed to [iiorvacancy@gmail.com](mailto:iiorvacancy@gmail.com).

6. The PDF file size of the document(s) to be uploaded should be less than or equal to 5 MB digital size.
7. Submit the filled-in Google form given in the URL link (For this you must have a Gmail ID account). **Google form link:** (<https://forms.gle/THFTYxpHQRMSqd7KA>)
8. Keep checking the ICAR-IIOR official website (<https://icar-iior.org.in/news>) regularly for any updates.

### **Application, Selection and Recruitment Procedure**

1. For the posts of SRF, the applications are invited through google form AND also scanned PDF of the application (Annexure-II) duly filled-in by the candidates in his/her handwriting is to be emailed to [iiorvacancy@gmail.com](mailto:iiorvacancy@gmail.com).
2. The final selection interview shall be conducted in hybrid (physical OR online) at the ICAR-Indian Institute of Oilseeds Research, Hyderabad, Telangana, India. Candidates may choose the mode of interview, according to their convenience and choice.
3. In addition, walk-in interviews will be also conducted if sufficient number of candidates are unable to apply through google form AND email. Interested candidates for physical interview or walk-in interview are required to report in person at the latest by 10:30 am on **the date to be mentioned in the official website of the ICAR-IIOR**.
4. The candidates for the posts of SRF are required to bring the self-attested photocopies of all the relevant documents supporting the claim(s) of his/her educational qualification/experience/ age relaxation/ Publication, etc., mentioned in checklist (S.No. 17 of the application form given in Annexure-II; along with the originals for verification at the time of interview. Candidates attending the online interview are required to email scanned color PDF files of the documents to [iiorvacancy@gmail.com](mailto:iiorvacancy@gmail.com). [PDF File size not exceeding 10 MB]

### **Terms and Conditions**

1. The engagement will be purely on a contractual basis, time-bound, non-regular & co-terminus with the project; and the incumbent shall not have any claim for regular appointment under ICAR or any further contractual engagement on termination of the project. The selected candidate shall have no legal right to claim regularization by absorption or otherwise or any further continued engagement on termination of the project.
2. The tenure of engagement will be initially for a period of up to 6 months from the date of engagement. The services of the incumbent shall stand terminated automatically on expiry of the period given in the offer letter. Subject to extension of the term of the project, the engagement may be further extended as decided by the competent authority subject to satisfactory performance of the candidate and work requirement. During the period of engagement, if the performance is non-satisfactory, the incumbent may be terminated from the position with one month notice.

3. The candidates shall be shortlisted based on eligibility criteria including educational qualification and performance; and/or relevant research experience, if applicable. Only shortlisted candidates shall be informed about the screening results *via* email and shall be invited to attend an online/ in-person interview at ICAR-IIOR, Hyderabad. The candidates are advised to regularly check their emails for updates. No TA/DA shall be paid to attend the interview.
4. Candidates preferring the online mode of interview are required to arrange all the internet and electronic gadgets required for clear audio-visuals and also the internet facility at their own cost and risk. For any internet disconnection or any other failure to remain audible and visible till the online interview is pronounced to be complete, the institute is not responsible.
5. The result of the interview shall be published in ICAR-IIOR official website ([https://www. https://icar-iior.org.in/news](https://www.icar-iior.org.in/news)).
6. The original documents of the selected/wait-listed candidates shall be checked in person, before the issue of the offer letter.
7. Candidates already engaged in employment in government/ PSU/ autonomous bodies etc., are required to furnish “No Objection Certificate” from the existing employer. The Candidates currently pursuing PhD degree are required to furnish “No Objection Certificate” from the HoD/Dean/Registrar of the concerned university.
8. Concealing of any material fact(s) or canvassing in any form shall lead to disqualification of the candidature; and/or termination of selection/engagement at any stage including even after appointment. The decision of the Director, ICAR-IIOR, Hyderabad, India, shall be final and binding in all respect(s).
9. Any corrigendum/ Addendum/ Modification to this advertisement shall be published only in the official website.
10. Information regarding whether walk-in interview is there or not will be updated on the official website.
11. The candidate must keep regularly checking the ICAR-IIOR official website (<https://icar-iior.org.in/news>) for any updates.