



भाकृअनुप- भारतीय तिलहन अनुसंधान संस्थान  
**ICAR-Indian Institute of Oilseeds Research**

राजेंद्रनगर, हैदराबाद-500 030, तेलंगाना राज्य, भारत  
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ISO 9001:2008 Certified Institute



F.No.2-29/85-Estt (2023)

Date: 05-12-2023

**CIRCULAR**

Sub: Submission of Annual Immovable Property Return for the calendar year 2023 to be submitted as on 31-12-2023 on or before 20-01-2024.

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In accordance with the Clause (II) of Rule 18(1)(ii) of CCS Conduct Rules (1964), every Government servant holding a Group-A, B and C posts is required to submit an Annual Return giving full particulars regarding the Immovable Property inherited, owned, acquired by him or held by him on lease or mortgage either in his own name or in the name of any member of his family or in the name of any other person.

Accordingly, all the Officers & staff of IIOR are requested to furnish the Annual Immovable Property Return for the calendar year 2023 (as on 31-12-2023) to be submitted to undersigned on or before 20-01-2024 in the prescribed format which is available in the IIOR web-site, which may please be downloaded and the duly filled in AIPR submitted.

Nodal Officer, ICAR-PMIS shall make sure that the AIPRs of all the scientists posted in the Institute, pertaining to the year ending 2023 (which they have supposedly submitted in physical mode to the Institute as on 31-12-2023), are uploaded on the ICAR-PMIS Portal by 31-01-2024 Vide ICAR O.M. 1(07)/2018-PMIS Dt: 24-07-2023

It may also be ensured by the employee that the AIPRs should be forwarded by the Head of Section with signature and date to the undersigned.

All Immovable Properties held / acquired till 31.12.2023 should be mentioned in the AIPR.

Nil information is also required to be furnished in the prescribed format.

  
Administrative Officer

Distribution:

1. All Officers and Staff Members for necessary action.
2. PS to Director / PS to SAO
3. SFAO, IIOR
4. Nodal Officer, PMIS
5. Nodal Officer, IIOR web-site
6. Notice Board (Main Building / Annexe Bldg. / All IIOR Farms)